

## Admissions criteria for entry September 2021

New Row Primary School  
43 New Row  
Castledawson  
Magherafelt  
BT45 8AP

Maintained Primary School

Enrolment Number: 170  
Admissions Number: 24

Telephone No: (028) 7946 8426  
Email: [dgraffin653@c2ken.net](mailto:dgraffin653@c2ken.net)  
Website: [www.newrowps.com](http://www.newrowps.com)

PRINCIPAL: Mrs Deirdre Graffin B.Ed M.Ed PQH(NI)  
CHAIR OF BOARD OF GOVERNORS: Mrs M White

---

### RESPECTIVE FUNCTIONS OF THE BOARD OF GOVERNORS AND PRINCIPAL IN RELATION TO ADMISSIONS

Admissions Criteria are drawn up by the Board of Governors. The Principal will ensure that the criteria are followed, in consultation with the Board of Governors if required.

**When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school.** Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the school.

### ADMISSIONS CRITERIA

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

**Admissions criteria to be used in the event of the school being oversubscribed. The criteria are listed in order of priority.**

1. Children who have a brother/sister (including half, step or foster brother/sister; who live at the same address) already attending the school.
2. Children of compulsory school age from Magherafelt Parish, who reside in the Castledawson Town and other surrounding townlands which make up the traditional catchment area of the school. The catchment area also includes townlands which are part of Bellaghy and Lavey Parishes.
3. Children who are the first in the family.
4. Children who had brothers or sisters\* previously attending the school. (\*as defined in Criterion 1).
5. Children whose parent/guardian attended New Row Primary School.
6. Children whose parent/guardian is an employee of the school.

In the event of over-subscription in the last criterion which can be applied then selection for all the places remaining will be on the basis of initial letter of the surname, in the order set out below:

**O F M U E D L Q Mc H R I X C B V S W Mac G Y P Z A T N J K**

### DUTY TO VERIFY

Applicants should note that they will be required to produce documents verifying information pertinent to the school's admission criteria. The provision of false or incorrect information or the failure to provide verifying documents according to the required deadline may result in either the withdrawal of a place or the inability of the school to offer a place.

## Admissions criteria for entry September 2021

### WAITING LIST POLICY

The school does not operate a Waiting List Policy.

### ADMISSION TO P2 – P7

Pupils will be admitted to P2-P7 in accordance with the preference of their parents provided their admission does not lead to the enrolment number being exceeded. In the event of over-subscription the same admissions criteria will be applied as for admission to P1.

<b>Applications and Admissions to Primary 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2018/2019</b>	<b>30</b>	<b>27</b>
<b>2019/2020</b>	<b>24</b>	<b>24</b>
<b>2020/2021</b>	<b>31</b>	<b>30</b>